

REQUEST FOR QUOTE

FOR

Phase 2 – Electronic Access Control System Expansion

for

Southern State Community College

100 Hobart Drive

Hillsboro, Ohio 45133

Submission Deadline: **October 9, 2026**

Southern State Community College (SSCC) is soliciting proposals from qualified vendors for the second phase of its electronic access control system expansion.

The project includes furnishing and installing additional Verkada access control equipment, card readers, electronic door hardware, backup batteries, associated wiring and five-year licensing. All equipment must integrate with the College's existing access control infrastructure.

The selected vendor shall provide all necessary equipment, materials, labor, configuration, testing and related services to deliver a fully operational access control system.

Scope of Work

The selected vendor shall furnish and install the following equipment or approved equivalents that are fully compatible with the College's existing Verkada environment.

Access control equipment

Equipment	Quantity
Verkada AC62 16-Door Controller	1
Verkada AC42 4-Door Controller	2
Verkada AC12 1-Door Controller	1
Verkada AD34 Multi-Format Card Reader	20
Verkada 18Ah Backup Battery for AC62	1
Verkada 4Ah Backup Battery	2
Verkada Proximity Access Cards, 100-Pack	1
Verkada 5-Year Door License, Capacity Increase	20

Door hardware and installation

The vendor shall provide the labor and materials necessary to install and integrate the access control system, including the following:

Description	Quantity
CAT6 data drops, including termination	5
Door wiring	61
Embedded electric strikes	17
Embedded interior electric strike	1
Embedded strike installation packages	18
Card reader installations	20
Standard door position indicators	21
Single-channel power supplies for door motors	2

The project shall also include installation of the controller equipment, backup power, miscellaneous mounting hardware, cable management and any additional materials necessary for a complete installation.

The vendor shall connect existing panic hardware where specified and complete ADA push-button integration at the designated doorway.

System configuration and integration

The vendor shall be responsible for initial system configuration, connection to the College's existing access control infrastructure, and functional testing of all newly installed components.

The proposal shall include coordination with SSCC's Technology Department to establish network connectivity, configure door access and ensure proper operation of card readers, controllers and associated door hardware.

Installation Requirements

All work shall be performed in coordination with designated SSCC personnel to minimize disruption to daily College operations.

The selected vendor shall be responsible for properly mounting and securing equipment, completing wiring and terminations, integrating existing hardware, testing installed



devices, and correcting any installation-related deficiencies identified during final inspection.

The vendor shall remove installation debris and leave all affected areas in a clean and safe condition.

Vendor Requirements

The vendor must have or be willing to establish a State of Ohio Supplier ID number. The vendor can set up their own account in the Ohio Supplier Portal. <https://supplier.ohio.gov/>

Submitting Proposals

Responses should be emailed to socull1@sscc.edu by 5:00 on the day of the deadline. Reference the project name in the subject line. Vendors must also list their Ohio Supplier ID number in the body of the email.

Inquiries

All questions regarding this RFP must be submitted in writing to:

Sheila O'Cull | Accounts Payable

100 Hobart Drive, Hillsboro, OH 45133

Email: socull1@sscc.edu