



Career Services

Position Posting

Posting Date 09.11.2017	Posting Number: 17-262
Removal Date 10.011.2017	
Job Title: Parole Officer	
Company Description: Ohio Dept of Rehabilitation and Corrections, Cincinnati OH	
<i>Internship</i> [<input type="checkbox"/>]	<i>Part-time Position</i> [<input type="checkbox"/>]
<i>Full-time Position</i> [<input checked="" type="checkbox"/>]	
<i>Postings remain active only thirty (30) days.</i>	

Employer: Ohio Dept of Rehabilitation and Corrections, Cincinnati OH

Contact Person: <https://www.governmentjobs.com/careers/ohio>

See Below:

Oversees offenders; interviews, visits & observes offenders at residence/work site or other community locations; utilizes evidence based supervision practices to facilitate behavioral change in offenders; interviews offenders & reviews documents, records, & reports to develop case plans in conjunction with offenders to address identified risk factors; maintains & reviews case plans with offenders throughout supervision period to gauge progress of established goals; conducts visual & auditory surveillance which includes operating electronic monitor equipment as needed; performs drug testing by collecting & transporting specimens or using drug kit procedures when necessary & maintains a written chain of evidence from sample collection through testing & hearing process; oversees caseload which requires special training to properly supervise substance abusers, drug offenders, sex offenders, special releasee & special needs offenders as needed. Conducts & completes placement, arrest & violation investigations by interviewing individuals, reading & understanding technical information including medical, psychological, law enforcement & legal documents; completes, by operating personal computer, writing or dictating appropriate reports of investigations making correctional recommendations to be used in decisions of judges, parole administrators or parole board members in sentencing & revocation procedures; updates & uses records through use of field officer tools (FOT) to include recording offender case activity & officer activity; travel to offender homes, places of employment, jails & courts etc. by operating personal or state vehicle.

Prepares information & initiates packets for Parole Board Hearings. Screens inmates to determine eligibility & makes recommendations for transfer into transitional control program. Conducts & completes clemency & other investigations by interviewing individuals, reading & understanding technical information including medical, psychological, law enforcement & legal documents.

Secures & delivers search warrants & subpoenas to jails & law enforcement, correctional & court agencies; pursues declared violators-at-large, arrests violators & conducts search & seizure of contraband which involves walking, running, climbing, crawling, bending, stooping, lifting or using force such as applying unarmed self-defense techniques or using restraining devices like handcuffs, belly chains or leg irons & OC spray/pepper gas as needed.

Minimum Qualifications

Bachelor's degree, from accredited educational institution; must have no legal prohibition against carrying firearms; valid driver's license.

-Or associate degree from accredited educational institution; 2 yrs. exp. in criminal justice, corrections, law enforcement, social service or related field; must have no legal prohibition against carrying firearms; valid driver's license.

Salary: TBD

Please do not remove.

Contact Tom Payton, Career Services at Extension 2713 for additional copies. Regional Campuses should see their local Student Services contact for extra copies.