SOUTHERN STATE
COMMUNITY COLLEGE

Position Posting

Posting Date 09.13.2017	**Posting Number: 17-271**
Removal Date 10.13.2017	

Job Title: Technology Trainer

Company Description: Adams County Public Library, Peebles OH

Internship [   ]   Part-time Contract [x]   Full-time Position [ ]

Postings remain active only thirty (30) days.

Employer: Adams County Public Library, Peebles OH

Contact Person: Applications received before September 15 will receive first consideration.
Please return a library application, cover letter, and resume to:
Jessica D. Dooley
Adams County Public Library
157 High Street, Peebles, OH 45660
dooleyje@adamscolibrary.org

Duties: Do you love maker spaces? Building robots? Coding and gaming? Mentoring youth?

Come work with us as a Technology Trainer, leading a computer club for middle schoolers and teens, and providing technology tutoring to community members.

The Adams County Public Library is seeking a part-time Technology Trainer to lead a hands-on digital literacy program for middle school and high school age students, and provide one-on-one technology training to community members of all ages at the library.

The term of the contract would be 20 hours per week from October 1, 2017 through September 30, 2018.

The position is funded by a Guiding Ohio Online grant from the State Library of Ohio and Institute of Museum and Library Services, and would be employed as a 1099 independent contractor. Evening and weekend hours will be primarily expected.

The position would include providing hands-on technology tutoring, on-demand or by appointment, to patrons of all ages at the Adams County Public Library. The contractor will be responsible for developing, planning, and leading a series of digital learning activities and computer projects for middle-school and high school age youth in a weekly after-school club setting. The trainer will be expected to mentor students in the program to help foster creativity, problem solving skills and independent thinking by leading a series of hands-on projects that help students develop computer and technology skills.

Candidates of all education levels and work backgrounds will be considered. The most important qualifications are enthusiasm for mentoring youth, experience with technology, willingness to learn new technology skills, and ability to communicate clearly and patiently.

POSITION DESCRIPTION
Part time, 20 hours/week Independent Contractor
Grant-funded position, employed as an independent contractor at $15.00 per hour
Expenses for mileage, marketing, and budget to buy equipment for projects will be available
Primary responsibilities:
- Develop, plan, and lead a series of digital learning activities for middle and high school students in a weekly after-school club format.
- Mentor students in the program to help foster creativity, problem-solving, and independent learning by creating hands-on, student-driven technology projects.
- Provide hands-on technology tutoring, on-demand or by appointment, to patrons of all ages at each Adams County Public Library. Provide assistance with basic and intermediate computer and Internet skills, answer questions about consumer devices, provide troubleshooting, and offer step-by-step assistance in a one-on-one setting to patrons of all ages.
- Spend time researching, planning, and testing club projects in advance. Be open to suggestions and requests from participants for selecting and developing future projects.
- Develop projects or lead classes for groups of students of different ages and skills levels.
- Develop and offer classes on demand to groups, including homeschool groups, Boy and Girl Scouts, and 4-H clubs.
- Projects might include building projects based on Arduino or Raspberry Pi, creating an IoT device or robot, building with LEGO Mindstorm robot kits, learning coding with Sonic Pi, learning basic computer programming skills, experimenting with Makey Makey kits, building obstacle courses for Ollie bot, experimenting with a 3D printer, learning about computer hardware by building or disassembling equipment, and learning about Internet privacy and safety.
- Lead and mentor a student-driven advanced Minecraft club with an in-house server.
Expectations:
- Work closely with teens and middle school students, and serve as a mentor while encouraging participation, creativity, and input from student learners.
- Provide one-on-one computer instruction and support as time permits to library patrons of all ages. May be expected to provide computer instruction in senior housing or community centers.
- Work well independently, take direction, be creative and highly motivated, be willing to learn new skills, be flexible and willing to change plans to meet challenges or accept redirection.
- Schedule will be primarily in the afternoon, evening, and weekend. Schedule is negotiable.
- Work at all four Adams County Public Library, and provide reliable transportation.
- A BCI background check will be required, and will be funded by the library.

The Technology Trainer would report directly to the IT Specialist and the Executive Director. No benefits or paid time off are available for this position.

Salary: TBD