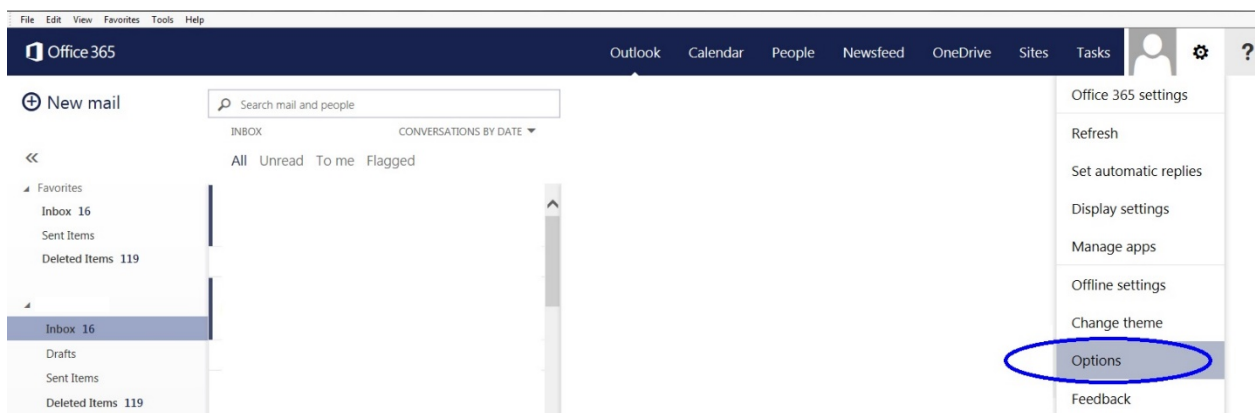# Syncing your Mobile Device(s) with your SSCC Office 365 Email

Within your SSCC Office 365 student email account (MyMail), there are links to documents containing instructions on how to sync the many different mobile devices on the market to your SSCC Office 365 student email account (MyMail). Since there are so many different mobile device platforms on the market, this document's purpose is to only assist you in finding the document(s) provided by Microsoft Office 365 that will help you synch your specific mobile device(s) from within your SSCC Office 365 student email account (MyMail).
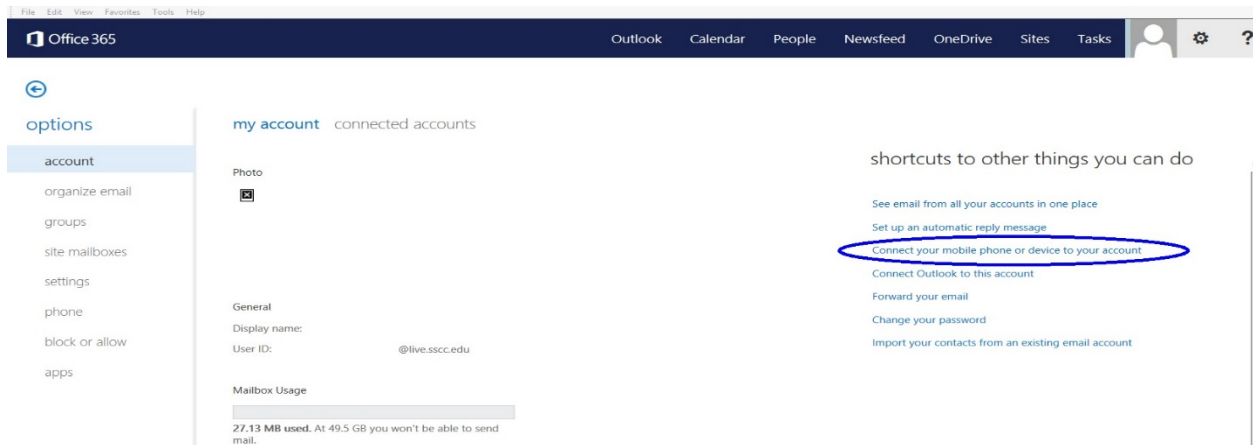
1. First, you will need to log into your SSCC Office 365 student email account (MyMail) and then click on the **Settings Menu** located at the top right corner of your screen.

2. Next, you will need to click on **Options** from the drop down menu.

3. You will then need to click on **Connect your mobile phone or device to your account** located on the far right side of the screen.

4. Under *Setup instructions* on the *Phone and tablet setup reference* page, you will need to select what type of device you are wanting to sync to your account in order to get detailed instructions on that process.

Outlook Web App Help

Phone and tablet setup reference

You can use a mobile phone, tablet, or other supported device to access information in your Office 365 or other Microsoft Exchange-based mailbox. The information that you may access includes email messages, voice mail messages, calendar items, contacts, and task data.

The steps you use to set up your mobile phone or tablet will be different depending on the operating system it uses. The most common operating systems on mobile phones and tablets include Android, BlackBerry®, iOS, Symbian, Windows Mobile, Windows Phone, and Windows RT.

NOTE   If you have an Office 365 email account see Set up and use Office 365 on your phone or tablet for information about how to use Office 365 on your phone or tablet.

For information about connecting a desktop email program to your account, see Email program setup reference.

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